

COMMISSIONERS COURT
Aransas County, Texas

C.H. "Burt" Mills Jr, County Judge

Jack Chaney
Commissioner, Pct 1-1A

Leslie Casterline
Commissioner, Pct 2



Pat Rousseau
Commissioner, Pct 3

Wendy Laubach
Commissioner, Pct 4

AGENDA

Notice is hereby given that a meeting of the above named Commissioners Court *V.T.C.A Government Code, Section 551.001(4)*, will be held on the **27th day of DECEMBER, 2021 at 9:00 A.M. IN THE COMMISSIONERS COURTROOM IN THE ARANSAS COUNTY COURTHOUSE, 2840 HWY. 35 N., ROCKPORT, TEXAS.** Persons with disabilities who plan to attend this meeting and who may need assistance should contact the County Judge's office at 361-790-0100 two working days prior to the meeting so that appropriate arrangements can be made. **To watch the meeting, visit:** here <https://www.youtube.com/channel/UCTxprR-CFvaZfapOVcLeDWQ/live> The following subjects will be discussed:

- I. CALL TO ORDER & PLEDGES
- II. INVOCATION
- III. ROLL CALL
- IV. DECLARE QUORUM
- V. CITIZENS TO BE HEARD

At this time, comments will be taken from the audience on any subject matter that is not on the Agenda. To address the Commissioners, please sign the Public Participation Form located at <https://actxgov.seamlessdocs.com/w/ccpublicparticipation> or sign the Public Participation Form located on the table outside of the County Courtroom and deliver to the County Clerk before the meeting begins. Citizens who wish to speak on a matter included in this Agenda will be invited to speak when that particular matter is being deliberated by the Commissioners Court. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Please note, in accordance with the Open Meetings Act, Commissioners may not discuss or take action on any item which has not been posted on the Agenda.

VI. PRESENTATIONS

Presentations are limited to fifteen (15) minutes unless other arrangements have been made with the Court.

VII. ITEMS FOR DELIBERATION AND/OR ACTION

• **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or the County Judge so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. Discuss, approve, or disapprove the **Minutes** from the December 13, 2021 Regular Meeting - Carrie Arrington/Judge Mills
2. Discuss and accept a **donation of \$75 from Ronald Sorensen and Rosemary Moors** for Aransas County Animal Control – Lori Cesar/Judge Mills

3. Discuss and accept a **donation of \$50 from Betty and Robert Louisiana** for Aransas County Animal Control – Lori Cesar/Judge Mills
4. Discuss and accept the **Official Bond and Oath for Gavin Harrison, Aransas County Constable Pct. 2** – Judge Mills
5. Acknowledge receipt of and record in the minutes of Commissioners’ Court, **the Certifications for Continuing Education, certifying that Alma Cartwright, County Treasurer, has completed 47 hours of Continuing Education, 20 hours of Public Funds Investment Conference, and 20 hours of County Investment Academy, all during the 2021 Calendar Year** – Alma Cartwright/Judge Mills

• **COUNTY ROADS**

6. Discuss, approve or disapprove **authorizing County staff to begin the process for road improvements and assessing the cost of construction to property owners adjacent to Hood Street, between Ninth Street and Twelfth Street, as provided in Chapter 253 of the Transportation Code.** This process includes publishing notice of the proposed improvements, holding a public hearing to consider the proposed improvements, distributing ballots to adjacent property owners to accept or reject proposed improvements, collecting ballots, tallying results and declaring results in Commissioners Court – David Reid/Commissioner Casterline/Judge Mills
7. Discuss, approve or disapprove **the Conceptual Plan to replat Tracts “E” & “H” of the Goose Island Lake Estates Subdivision into Lots E-1, E-2, E-3, E-4, E-5, E-6 and Lots H-1, H-2 and H-3, respectively, including proposed variances to the Aransas County Subdivision Order on minimum lot frontage requirements** – Katherine Comeaux/David Reid/Judge Mills

• **CONTRACTS, AGREEMENTS, GRANTS & LEASES**

8. Discuss, approve, or disapprove **authorizing the IT Department to seek bids from qualified service providers to replace current printers and large multi-function printer fleet,** which will include routine maintenance and supplies, and ongoing support services – Collin Jackson/Judge Mills
9. Discuss, approve or disapprove **renewal of the Kofile – GovOS Contract for calendar year 2022 at the annual cost of \$19,580.00,** for online digital forms and workflows for a growing number of County offices – Collin Jackson/Judge Mills
10. Discuss, approve or disapprove **Resolution #R-31-2021, awarding a bid to Edoc Technologies, Inc. for the District Clerk Digital Imaging and Preservation of Records – Project, funded by American Rescue Plan Act (ARPA) grant funds, in the amount not to exceed \$1,000,000 and authorized by County Judge to sign necessary documents** – Jacky Cockerham/Judge Mills
11. Discuss, approve or disapprove **Resolution #R-32-2021 awarding a bid to Kofile Technologies, Inc. for the County Clerk Indexing, Imaging and Preservation of Records Project, funded by American Rescue Plan Act (ARPA) grant fund, in the amount not to exceed \$1,000,000 and authorize the County Judge to sign necessary documents** – Jacky Cockerham/Judge Mills

12. Discuss, approve or disapprove **Resolution #R-33-2021 awarding a bid for Indexing, Imaging and Preservation of Records Project , budgeted expense in accordance with the County Clerk Archive Plan 2021-2022, to Kofile Technologies, Inc. not to exceed \$500,000, and authorize County Judge to sign contract for said work** – Jacky Cockerham/Judge Mills
13. Discuss, approve or disapprove **Resolution #R-34-2021, selecting Teal Construction Company as the successful bidder for the Aransas County Downtown Anchor Project – County Courthouse Construction, subject to the review and approval of the Federal Emergency Management Agency (FEMA) granting permission for the County to proceed with the construction project when two, instead of three, bids were received** – John Strothman/Judge Mills

- **PLANNING & BUDGET OFFICE**

14. Discuss, approve or disapprove the **November 2021 Treasurer’s Report** – Alma Cartwright/Judge Mills
15. Discuss, approve or disapprove the proposed **Cash Handling Policy** – Jacky Cockerham/Judge Mills
16. Discuss, approve or disapprove the proposed **Fixed Asset Policy** – Jacky Cockerham/Judge Mills
17. Discuss, approve or disapprove the proposed **Fraud Detection Policy** – Jacky Cockerham/Judge Mills
18. Discuss, approve or disapprove the proposed **Fund Balance Policy** – Jacky Cockerham/Judge Mills
19. Discuss, approve or disapprove **Budget Line Item Transfers and Amendments** – Jacky Cockerham/Judge Mills
20. Discuss, approve or disapprove **Accounts Payable and Payroll/Payroll Liabilities** – Jacky Cockerham/Alma Cartwright/Judge Mills

VIII. REPORTS FROM COMMISSIONERS, ELECTED OFFICIALS & DEPARTMENT HEADS--NO ACTION WILL BE TAKEN

*“At this time, County Commissioners will report/update on all committee assignments which may include the following: Aransas Pathways Steering Committee; County Storm Water Advisory Committee; Coastal Bend Council of Governments; Coastal Bend Bays & Estuaries; Coastal Resiliency Committee; Disaster Recovery Officials; Economic Development; Live Oak Tree Committee; Navigation District; Personnel Committee; Rural Rail District; and Rockport Community Park/Swimming Pool Committee. Elected Officials & Department Heads reports include but are not limited to the following: Airport Advisory Board Updates; County Auditor—**Read Fee Reports of County & Precinct Offices.**”*

IX. REPORTS ABOUT ITEMS OF COMMUNITY INTEREST--NO ACTION WILL BE TAKEN

“At this time, Commissioners Court will hear reports/updates from Commissioners or County Staff about items of community interest including (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen; (4) a reminder about an upcoming event organized or sponsored by the Court; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the Commissioners Court that was attended or is scheduled to be attended by a Commissioner or an official or employee of the County; and (6) announcements involving an imminent threat to the public health and safety of people in the County that has arisen after the posting of the agenda.”

X. ADJOURNMENT

CERTIFICATION

It is hereby affirmed that this NOTICE OF MEETING was duly posted at the Aransas County Courthouse at least seventy-two (72) hours preceding the scheduled time of said meeting, on a bulletin board that is readily accessible to the general public during normal business hours and also on the Aransas County website, in compliance with the Texas Open Meetings Act and Texas Government Code 551.043.

Tracy Orr, Administrative Assistant, County Judge's Office

FILED
AT 8:18A M.

Posted @ 8:30am

DEC 22 2021

CARRIE ARRINGTON
COUNTY CLERK, ARANSAS CO., TEXAS